

Kathleen Z. Anderson

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Education: **Villanova University, Villanova, PA**
Bachelor of Arts in Psychology, May 2009
Minor in Sociology, GPA 2.8/4.0

Internship Experience:

Human Resources Department at Aramark, Inc., Corporate Headquarters, Summer 2008

- Worked with Risk Management, Compensations, Safety, Performance Management, Training and Development, Associate Relations, and HR Service Center
- Was introduced to many aspects of Human Resources and able to complete many projects in each department including development of a wellness plan initiative, solving Modified Duty problems for Workers Comp, creating job aids, and researching many companies' turnover rates and part time/full time ratios

Leadership/Activities:

Member, Concerns and Issues, **Student Government Association**, 2008-2009

- Participates in weekly meetings with the group along with meeting with various faculty and staff to address and solve campus concerns and issues

Member, Interdepartmental Relations, **Student Government Association**, 2007-2008

- Interacts in two to three weekly meetings and develops a newsletter for University
- Liason between SGA groups, Concerns and Issues and Interdepartmental Relations

Member, **Ambassadors**, 2007-2008

- Speaks and answers questions for prospective students and families during weekly tour times
- Participates in and helps set up events like Candidates Day

Fundraising Chair, **Mission Trip**, Guatemala, Fall Break 2007

- Volunteered in the local Mayan community and learned about Latin culture
- Educated underprivileged children and supplied them with school equipment and goods
- Delegated fundraising ideas to help pay for school supplies that we donated

Member, **START (Student-Alumni Association)**, 2006-2008

- Participated in direct interaction with Villanova Alumni and special events such as banquets and fundraisers for alumni

Group Treasurer, Fundraising Chair, **Habitat for Humanity, LA Spring Break 2007**

- Built houses after the effects of Hurricane Katrina in Slidell, Louisiana
- Planned fundraising events to group pay for trip
- Collected and kept track of paychecks and fundraising money

Student-Athlete, **Varsity Soccer**, 2005-2006

- Trained up to 30 hours per week
- Learned essential time management and organizational skills

Interests:

Intramurals, 2005-present

- Soccer, Basketball, Dodgeball

Special Olympics, 2005

- Encouraged athletes

Employment:

Intern, Aramark, Summer 2008

Waitress/Hostess, Circle Sports Bar and Grille, May 2006 - 2008

- Was trained to work in an intense, high performance restaurant environment
- Developed customer service skills, able to handle conflicts and perform under pressure